**Disciplinary Advisory Committee**

**College of Arts and Sciences, Arts and Humanities**

Agenda for Friday, February 25, 2011

286 University Hall

Dance MFA—Valarie Williams, Maria Palazzi

1. Rationale omits the MFA, only mentions MA and Phd
2. List of semester courses is needed
3. Needs quarter advising sheet
4. Transition plan needs to be spelled out
5. Requirements are not clearly defined and many of the courses have variable credit hours
6. Motion: Oden, Breyfogle unanimously approved

Theatre MFA—Kathy Corl and Dennis Thompson, Maria Palazzi

1. Acting:
	1. Assessment plan portion of the PACER form should be removed
	2. Program should be listed as re-envisioned. The content has changed in the program
	3. Format for the Acting is different than the format for Design
	4. Details of the semester courses that combine quarter courses need to be included in the proposal
	5. Rationale needs to explain the 3 year admission schedule
	6. Advising sheets need to be labeled
	7. Repeated courses have 1 too many counts
	8. HLC should be spelled out History Literature and Criticism
	9. Motion: Odden, Corl, unanimously approved
2. Design:
	1. Remove assessment plan
	2. Rationale is not acceptable for transition, include letter from Chair
	3. Listed as straight conversion instead of a re-envisioned program
	4. Course list does not include credit hours for the classes, instead they use a running subtotal
	5. Total credit hours on the advising sheets do not add up
	6. Repeatable courses have unclear instructions on the number of times to be repeated.
	7. Electives are mentioned, but no course names or numbers are provided
	8. Checklists should be labeled MFA design
	9. Grad orientation is listed as a course, but no credit hours are assigned and there is not an explanation of the programming.
	10. Grad core is listed as 28, but adds up to 34 on another page. The electives are not listed under the 28 hours
	11. HLC should be spelled out History Literature and Criticism
	12. Should the tracks be transcripted?
	13. Quarter advising sheet is not labeled
	14. Quarter advising sheet for Costume and Lighting do not add up
	15. Addition should be checked throughout all advising sheets, possible problem 801 is listed differently on the sheets. Some at 3 hours some at 5
	16. Motion: Palazzi, Harned unanimously approved

Theatre MA—Valarie Williams, Janice Aski

1. Transition plan uses incorrect course numbers
2. Rationale should better explain the separation of coursework and research hours
3. Foreign language requirement is not clear, may be referring to the 571 courses. If so, should be clarified as the “graduate reading courses”
4. Number of seminar courses is not clear, some pages list 3 others, 2.
5. Research and field work is included, but not explained. Maybe electives?
6. Quarter sheets should be labeled
7. Motion: Aski, Breyfogle unanimously approved

Art Ed, MA, PhD—Richard Harned and Nick Breyfogle, Janice Aski

1. MA
2. Listed as a straight conversion, but it is a re-envisioned program Structure has changed
3. Rationale should include a list of the changes
4. Check sheets are blank for students to fill in, do not fulfill the advising sheet requirement for the proposal
5. Categories have been renamed from quarters to semesters
6. Program goes down in credit hours. It appears the hours are not from the unit, but it is not clear. List of dropped courses should be included
7. Rationale is not an Program Change rationale
8. Transition policy is not included. Sample plan for students should be added
9. Credit hours should be added to the list of courses
10. List of courses is not organized in the same way as the advising sheets. Grouped by A, B, C etc
11. Motion: Harned, Breyfogle, unanimously approved
12. PhD
13. Same problems as above with rationale, course groupings,
14. Proposal does not include timeline, should include a sample plan
15. Proposal needs to show students can complete all coursework with the 3 hour post candidacy limitation
16. List of courses does not include credit hours
17. Research for candidacy exam is listed as repeatable 9 times. Maybe this is the research hours? Should be clarified with a semester sample plan for the PhD
18. Motion: Oden, Corl: unanimously approved

Design MFA—Kathy Corl and Dave Odden

Theatre MFA/Directing—Dennis Thompson and Dave Odden

Art MFA—Nick Breyfogle and Richard Harned

1. Move from a 2 year to a 3 year program, listed as re-envisioned
2. Learning goals will be updated to active language, remove senior thesis
3. List of requirements is an advising sheet as well as a map of quarter to semester courses
4. List of courses should include credit hours
5. Credit hours can be added to the advising sheet and the check sheet (w blue shading) could be removed
6. Will add to chart if a course is repeatable or not
7. List of electives and list of courses will be labeled clearly, with credit hours and if repeatable
8. Proposal will return to DAP after changes

Design MFA- Oden, Corl

1. re-envisioned with significant change
2. The PACER table numbers are not correct
3. Remove program learning goals
4. Program has not been approved by the faculty, process needs to be outlined in the letter from the chair
5. Mission statement and program proposals sheet should be removed
6. Chair’s letter does not sufficiently fulfill the rationale requirement. Rationale should be for the changes made (or not made) to the program
7. Credit hours do not always add up in the proposal, some repeated courses, but not clear which ones to repeat
8. Courses taken outside the department do not have course numbers
9. Proposal is unclear how the MFA differs from the MA. Appears to have more coursework for the MFA without any other difference
10. Remove MA documents from the MFA proposal
11. Quarter and semester advising sheets need to be included in the proposal
12. Description and numbers of the special transition courses should be included

Theatre MFA/Acting—Dennis Thompson and Dave Odden

AAAS MA, Grad Minor——Dave has already sent comments—this will move to the following meeting